

PRIVATE DINING AT MCCRADY'S TAVERN

The Long Room at McCrady's Tavern is a private dining and events space located on Unity Alley in historic downtown Charleston. For more than two centuries, the Long Room has been one of Charleston's favorite gathering places for social affairs. Built by Edward McCrady in 1788, this magnificent space has attracted city leaders and socialites since its earliest days. The private dining room is renowned for the prestigious grand dinner party thrown for President George Washington during his southern tour in 1791, and it is recognized on the National Register of Historic Places and Landmarks. This warm and elegant space has 15-foot ceilings, two massive fireplaces, dramatic Venetian chandeliers, and is surrounded by large bay windows.



We offer guests a grand setting and a customized experience based on each event's needs. Situated on the second floor above McCrady's Tavern restaurant, The Long Room provides private amenities, including a dedicated kitchen and bar. Award-winning Chef Sean Brock and team have crafted a menu of reimagined American classics. Paired with the selected menu, guests enjoy a curated selection of cocktails, beers and wine chosen by our sommelier.

As one of the South's most decorated culinarians, Brock has received the James Beard Award for "Best Chef Southeast" in 2010 and was a finalist for "Outstanding Chef" in 2013, 2014, 2015 and 2016. He hosted season two of Anthony Bourdain's "The Mind of a Chef" on PBS, for which he won an Emmy. Brock's cookbook *Heritage* was released in October 2014 and is a three-time New York Times bestseller and recipient of the 2015 James Beard Foundation Book Award for "American Cooking."

The historic Long Room is available for private dining daily for lunch or dinner and can accommodate up to 44 guests. For more information, including pricing, layout and sample menus, please contact Lindsey Walker at 843-801-4299 or events@mccradysrestaurant.com. Additional information and prices are listed on the following pages.



We look forward to welcoming you and your guests for an unforgettable experience in a unique and historic setting.

The Long Room Menu Selection

(see attached current menu options for seasonal selections)

Snacks: Select up to 4 at \$5.00 each per person

(available to be served family style at the table or displayed at cocktail hour)

Soup or Salad: \$12.00 per person

Entrees: \$34.00 a person

Host may select up to 3 options to offer. Guests can order from the selected entrees provided that evening.

A vegetarian option is always available upon request.

Dessert at \$9.00 per person

Please note any allergies or dietary restrictions when submitting your contract.

All menu item availability and pricing are subject to change.

The kitchen politely asks that everyone is seated and orders are taken before food service begins.

The Long Room Bar Selection

The Long Room offers the below drink packages. The packages include, pre-selected liquor and beer. If you would like to discuss wine options please contact your event coordinator (events@mccradyrestaurant.com) one week prior to your event. All drinks will be charged on consumption.

Liquor Packages (charged by consumption)

House Bar Brands (\$10 per drink):

Vodka:	Titos
Gin:	New Amsterdam
Tequila:	Espolon Blanco
Rum:	Plantation 3 Star
Bourbon:	Knob Creek
Scotch:	Dewars 12 Year

Premium Bar Brands (\$14 per drink):

Vodka:	Belvedere
Gin:	Tanqueray
Tequila:	Trianon Blanco
Rum:	Plantation 5 Star
Bourbon:	Eagle Rare
Scotch:	Glenlivet 12 Year

Selection of American Craft Beer (\$6) and Miller High Life (\$3.50)

Wine (charged by the bottle)

We recommend that all groups select at least one red and one white wine from our Banquet selections. (a current wine list will also be presented the day of your event.) Please contact your event coordinator (events@mccradyrestaurant.com) at least one week prior to your event. Please note that wines will have limited availability.

SECURING A DATE

The Long Room is not obligated to reserve a specific date unless this agreement has been completed, signed and returned. A valid credit card number is required in order to secure a specific date.

PAYMENT AND CANCELLATION POLICY

Full payment is due at the conclusion of the event. All final charges will be applied to the credit card listed on this agreement, unless other arrangements are approved. A \$500.00 deposit is required to reserve The Long Room and this will be credited against your final bill on the day of your event. Deposits are non-refundable if event is canceled less than 60 days in advance. If deposit is waived upon booking, a \$500 cancellation fee will be charged to any events cancelled within 60 days of the event. Payment is due in full (room fee plus food and beverage minimums) if event is canceled less than 72 hours in advance. We are unable to provide individual checks, but will split the final bill evenly amongst credit cards.

ROOM RENTAL FEE

A \$250 room rental fee applies to all events in The Historic Long Room.

MINIMUMS AND GRATUITIES

The Long Room has a food and beverage minimum of \$1,500 (Sunday – Thursday Evening) and \$2,500 (Friday & Saturday Evening) that must be met in order to reserve the space. Food and beverage minimum charges are exclusive of taxes and gratuities. If the actual charges do not meet the minimum, the difference will be added to the final bill and listed as a room fee. A minimum service charge of \$200 per service staff member is required at dinner or 20% of the bill, whichever is higher. A minimum of two (2) service staff members are required for every event. Unmet food and beverage minimums are subject to a 20% service charge. Please contact your event coordinator (events@mccradysrestaurant.com) for staffing requirements for groups larger than 25.

TAXES

SC State and local taxes (16% on liquor and 11% on food, beer, wine and all other charges) as well as a service charge (taxed at 8.5%). Taxes are subject to change.

GUEST COUNT

An estimated guest count is required at the time of booking. You must contact your event coordinator (events@mccradysrestaurant.com) 72 hours prior to your event with a guaranteed guest count. If the party increases on the day of the event, a \$125 per additional person fee will be added to the final bill. If a guaranteed guest count is not provided, the number listed on the rental agreement will be used as the guarantee and your final bill will reflect the guaranteed guest count.

MENU AND BAR SELECTIONS

All menu and bar selections must be submitted no later than one week prior to the event. Printed menus welcoming your party and outlining the selections for each course will be positioned at every place setting. Please notify us regarding any food allergies or dietary restrictions that your guests may have. If you opt to provide your own dessert, a \$4.00 per person service fee will apply. No 'to-go' meals are permitted. You are welcome to bring your own wine for a corkage fee of \$50 per bottle.

EVENT TIMES

The \$250 room rental fee secures the space for 3.5 hours. In the event that you exceed the 3.5 hour window you will be charged an additional room rental fee of \$100 per hour. Event start times must be between 5:00pm and 8:00pm. The Long Room is prepared to delay service up to 30 minutes past the agreed start time. Guests arriving late are welcome to join in on the course being served, but we are unable to accommodate late guests with courses they have missed.

ROOM ARRANGEMENTS

The Long Room can accommodate 44 guests for a seated dinner and has one large rectangular (Viking) table. We do not host cocktail parties, but guests are welcome to have up to 45 minutes of cocktail service before being seated for dinner. Please note this on page one (1) of the contract if you would like time allotted for cocktails.

VENDORS

All vendors must be preapproved by your event coordinator (events@mccradysrestaurant.com). Recommendations for florists, photographers, audio/visual equipment and other rentals are available upon request. The Long Room is equipped with an iPod jack should you choose to bring your own. No overnight storage is available. All items not provided by The Long Room must be removed after the event concludes. The Long Room will not be held responsible for any items left overnight **Please let your coordinator know if you would like audio/visual equipment ordered by The Long Room and added to the final bill.**

CONTACT INFORMATION, ADDRESS AND PARKING

Our Events Coordinator can be reached in the office, Monday – Friday, 8:30am – 5:00pm. Please contact a manager for assistance outside of the designated hours. The Long Room is located off of East Bay Street, above McCrady's Tavern at 2 Unity Alley. Parking is recommended in one of two parking garages across East Bay Street at 25 Prioleau Street and 1 Cumberland Street. Metered parking is free after 6:00pm

By signing this rental agreement, the client accepts all of the conditions and terms stated above.
Menu selections, tax rates, pricing and policies are all subject to change.